Thanks so much for registering for NACSW’s Convention 2021 from Thursday, November 18th – Saturday, November 20th. We are delighted to have you join us for rich times of learning, connection, and engagement with other Christians in social work over these three days!

To help you get the most out of your conference experience in Glendale, we would like to offer you the following instructions and resources:

**Convention Health and Safety**

During these times of COVID-19, NACSW is committed to working in concert with the convention hotel to develop a plan focused on the health and safety of on-site convention participants and hotel staff. Some of the main features of this plan include the following:

1. As required by the [local authorities in LA County](#), all convention participants, regardless of vaccination status, are required to wear masks at any of the convention functions conducted indoors, and we will be distributing masks for anyone who does have their own. Please note that NACSW/the hotel is providing an outdoor space (Glendale Terrace North) as a “recharge space” to relax and unmask throughout the convention.

2. As recommended by the [CDC](#), NACSW asks that all participants practice social distancing to the fullest extent possible throughout the convention.

3. Hand sanitizer stations will be scattered throughout various locations in the hotel. We ask that all convention participants regularly and thoroughly wash their hands and make use of these hand sanitizer stations.

4. We will be minimizing the distribution of hard copies of materials as much as possible, including the use of all online evaluation forms and the submission of CE documentation.

5. On Monday, November 15th, 72 hours prior to the convention, please download, fill out, and email to [info@nacsw.org](mailto:info@nacsw.org):
   a) **Health screening form**
      - PDF format: health screening form
      - Word format: health screening form
   b) **Waiver form**
      - PDF format: convention waiver
      - Word format: convention waiver
We request that you send these two forms in to NACSW via email at info@nacsw.org on Monday, November 15th to avoid a bottleneck at the registration table in Glendale. However, if this is not possible, you can turn these two forms in at the registration desk when you arrive at the convention. Please note that as indicated on the health screening form, if you answer “yes” to any of the screening questions on that form, please contact the NACSW office at info@nacsw.org or 888.426.4712 to switch to a “virtual” convention registration rather than coming to Glendale, in which case you would receive a 40% refund on the registration rate you paid for your on-site registration.

For additional information about health and safety strategies at Convention 2021, you can go to: https://www.nacsw.org/healthsafety2021/.

Convention CEs

To obtain CEs for workshops and all other CE events, you will be doing the following in Glendale:

Before each session:

Please sign in on one the session sign-in sheets near the entrance/exits of the room in which that session will be held. To minimize any unsafe bottlenecks, the sign-in sheets for each session will be spaced out in various locations. Please use your own pen you will receive in your registration bag to avoid the exchange of pens at the convention.

At the end each session:

1. Either a) scan the QR code at the bottom of this email (this QR code will also be posted in each CE event room, and you will receive a handout in your registration bag with this QR code); OR b) go to: www.nacsw.org/sw/CEU to bring you to the online NACSW Onsite Convention 2021 CE Page.
2. On the NACSW Onsite Convention 2021 CE Page, scroll down until you find the session you just attended and click on evaluation link just below this session listing to fill out the evaluation for this session.
3. Take note of the name of this session so that have this information for reference when you fill out/submit the CE documentation form at the end of the convention
4. Please sign out on the sign-out sheet you signing in on at the beginning of the session using your pen you will receive in your registration bag.
At the end of the convention:

1. Go to: www.nacsw.org/sw/CEU to bring you to the online NACSW Onsite Convention 2021 CE Page, and click on the “Online CE Documentation Form” link to open this form.

2. Fill out both pages of the form. The first page will include your name, email address, license information, etc. On the second page, check off all the CE sessions you attended during the convention (they are listed in chronological order). Submit this form when you are done.

Shortly after the convention is over (within two-three weeks), NACSW will send to you via email a CE letter that verifies the CE hours you have earned for NACSW Convention 2021!

Most of all, we look forward to your joining us for our upcoming Convention 2021 from November 18-21, 2021 in Glendale, California!