



North American Association of Christians in Social Work

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The North American Association of Christians in Social Work (NACSW) invites you to apply for the position of editor in chief for NACSW's journal, *Social Work & Christianity (SWC)*.

Published since 1974, *SWC* is a quarterly, refereed journal that prints articles, book reviews and other materials addressing issues related to the ethical integration of Christian faith and professional social work practice, as well as other professional concerns that have relevance to Christianity.

Roles and Responsibilities of the Editor-in-Chief

The editor-in-chief of *Social Work & Christianity* is responsible for:

- Working with editorial team of *Social Work & Christianity*, in conversation with NACSW's Board of Directors, to provide shape and direction for the vision and mission of *Social Work & Christianity*
- Communicating the vision and mission of *Social Work and Christianity* to NACSW members, the social work profession, and the faith community
- Ensuring high caliber content consistent with the mission of *SWC* for each journal issue
- Ensuring that *SWC* gives voice to significant issues in the field of social work from a Christian perspective
- Ensuring that a balance of perspectives from within the Christian community are represented in *SWC* (including the perspective of a wide range of Christian denominations and theologies reflective of the larger Christian community)
- Representing the journal at meetings and conferences, including meetings of NACSW's Board of Directors as requested by the Executive Director
- Enhancing the journal's reputation among the academic community
- Remaining aware of ethical issues regarding the editorial role
- Working with the *SWC* Editorial team to craft and implement editorial practices that meet high ethical standards for journal publication
- Encouraging submissions of high quality articles to *SWC* by personally recruiting authors, assisting with outreach, and working with the managing editor to execute the journal marketing plan
- Overseeing and guiding the manuscript selection process, and meeting publication deadlines
- Ensuring that feedback provided to contributors is constructive, fair, and timely
- Rendering, in light of recommendations from the reviewers and associate editors, decisions regarding rejections, acceptances, and requests for resubmission, so as to

maintain the high quality of the journal while ensuring its interest, accessibility, and readability

- Identifying and inviting members of NACSW to serve as associate editors on the SWC editorial team, as well as Editorial Board members
- Overseeing timely and effective communication with article reviewers
- Scheduling accepted manuscripts for publication
- Balancing workloads for the associate editors and Editorial Board
- Contributing editorials when appropriate
- Supervising the journal's response to appeals, complaints, and suggestions from readers regarding published work, including possible duplicate publications and fraudulent work
- Attending editorial trainings, and meetings as appropriate
- Promoting the cycle of leadership within the journal (that is, by recruiting potential future editor-in-chief candidates through her/his selection, training, and support of associate editors, as well as future associate editor candidates through her/his selection of Editorial Board members, etc.)
- Committing to an average of approximately 10 hours/per week as a volunteer for the editor-in-chief role.
- The editor-in-chief of SWC will be an ex officio Board member if not already a Board member.

Essential Skills and Experience of the Editor in Chief

It is important that the editor in chief of Social Work and Christianity have:

- A deep personal commitment to Christian faith
- A Ph.D. in social work or a related field
- A demonstrated commitment to NACSW's mission related to the integration of Christian faith and professional social work practice
- Genuine respect for different points of view within the Christian community
- Previous editorial experience, preferably with a journal
- A demonstrated ability to interact effectively with individuals both inside and outside of the Christian social work community
- Excellent communication, writing, and editing skills
- A commitment to nurturing a developmental approach to working with persons who submit manuscripts to the journal
- Substantial computer proficiency, especially as it relates to working with documents and manuscripts
- Strong ability and experience as a team leader, including the capacity to help the SWC editorial team build a vision for SWC's future
- Solid prior publication and research experience
- A strong awareness of current issues facing the profession of social work and the faith community, as well as a strong understanding of issues related to the integration of faith and practice

Appointment and Length of Term of the Editor in Chief

- The editor-in-chief is selected by the executive director, in conversation with the NACSW Board of Directors and SWC Editorial team, and reports directly to the executive director.
- The editor in chief serves for a 3-year term, renewable upon mutual agreement between the editor in chief and NACSW's executive director. The new editor in chief of SWC will begin in her/his role in early to mid-2017.

The editor in chief role is not a paid position. Candidates who are currently employed are strongly encouraged to seek institutional release time and/or administrative support from their current paid position.

Persons interested in applying for the position of editor in chief of *Social Work & Christianity* should please forward the following materials to NACSW's Executive Director, Rick Chamiec-Case, at rick@nacs.org by Friday, July 15th:

1. Letter outlining the candidate's interest in and qualifications for this position
2. Current resume or vita
3. Names and contact information (email and phone numbers) of two individuals who would be willing to serve as professional references

Please direct any questions about this position or posting to Rick Chamiec-Case at rick@nacs.org.